

Individual Cabinet Member Report – transfer of capital scheme from provisional to approved programme

(If any background papers attached to this request are exempt please add the following paragraph here: The attached background papers are NOT FOR PUBLICATION in accordance with paragraphs.....of Schedule 12A of Part 1 of the Local Government Act 1972. PLEASE DO NOT INCLUDE ANY EXEMPT INFORMATION ON THIS FORM).

Name of Cabinet Member	Councillor Lynn Lloyd
Delegations Checked and certified by	
Name of officer requesting the decision	Andrew Down
Contact details of officer	Tel: 01235 540372 Email: andrew.down@southandvale.gov.uk
Details of decision required	To transfer £421,500 from the provisional capital programme to the approved capital programme for the purchase of information technology.
Recommended Action	Transfer £421,500 from the provisional to the approved capital programme.
Reasons for recommending decision	The council is in the process of upgrading most of its IT infrastructure. This transfer of capital will provide for necessary network changes and for the replacement of a number of older desktop computers.

Financial details	<p>Estimated cost of IT project was £905,000 to be shared equally between South and Vale. Of that, £62,000 has been spent so far, and the remainder is due during the current financial year. South's share is therefore £421,500.</p> <p>Immediate expenditure requirements include:</p> <ul style="list-style-type: none"> • installation of new wide area network circuits • network switches required at off-site data centre • wireless network infrastructure <p>After procurement exercises, further expenditure will be required during the autumn on:</p> <ul style="list-style-type: none"> • server hardware and software • storage • virtualised desktop infrastructure • desktop software licences • desktop and laptop computers • tablet computers for mobile working
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Alternative options considered and rejected	The IT infrastructure project has already been through exhaustive analysis and we are now into the implementation stage. We have therefore not considered alternative approaches at this point in the project.			
Details of background documents	Consultancy reports by Taylor Made, Opin Systems and Trustmarque			
Declarations / conflict of interest	Declarations of any other Cabinet Members consulted by the Cabinet Member making the decision.			
Consultation (officers/ward councillors) <i>Legal, HR, Agenda 21 and finance should be consulted regarding the proposals. Ward Councillors, other Cabinet Members and officers should be consulted if the proposals will have an impact on their service area/ward.</i>	Section	Name	Outcome	Date
	Cabinet members	Anna Badcock David Dodds Judith Nimmo-Smith Angie Paterson Bill Service		
	Legal	Pat Connell		
	Finance	Steve Guard	No issues	31 July 2014
	Human Resources			
	Sustainability			
	Diversity and Equality			
	Press Officer			
Other Officers				
Strategic Director's approval	Approved by Steve Bishop			28 July 2014
Cabinet Member's approval	Councillor Lynn Lloyd			Date 7 August 2014
Reasons for making decision				

Appendix 1: Detailed capital scheme appraisal report

Ownership of report/ scheme	Cabinet member: Councillor Lynn Lloyd Officer: Andrew Down, Head of HR, IT & Technical Services
Details of the scheme	Replacement of IT infrastructure for both South and Vale. Includes procurement of: <ul style="list-style-type: none"> • Wide area network • Local area network switches • Replacement servers and storage • Virtual desktop infrastructure • Software licences (both server and desktop) • Wireless networking access points and security • Hosted email service <p>To be managed by Andrew Down and Simon Turner, completion by 31 March 2015.</p>
Strategic objectives	Replacement of aging IT contributes to strategic object 2, effective management of resources.
Purpose of the scheme	The new infrastructure will offer greater resilience, up to date desktop software, and an easier experience for users both in the office and when off site.
Benefits of the Scheme	Staff and councillors will benefit from improved IT. Enhanced resilience of the server environment will also increase the robustness of the council website.
Measuring the success of the scheme	Downtime can be measured at the hosted location and compared with current information.
Financial details	Financial details are shown in appendix 2
Hurdles to be overcome	None

Appendix 2: Financial details

The capital cost of the scheme	Estimated £452,500 for each council.
The profile of that expenditure	£31,000 spent in 2013-14. Remainder to be spent in 2014-15.
The revenue consequences of the scheme (expenditure and income)	Expected increase in revenue expenditure of up to £90,000, subject of an approved growth bid as part of 2014-15 budget setting process.
Details of any specific sources of external finance available for this scheme	None
Any VAT implications of the scheme	None
Any financial risks associated with the scheme	None
Details of any financial return on the investment	None